c u r r i c u l u m v i t a e

PERSONAL INFORMATION

Surname	**[Surname]**
Name	**[Name, and, if relevant, other names]**
Address	**[street address, postcode, city, country]**
Telephone	
Fax	
E-mail	
Skype	

Nationality	

Date of birth	[Date, month, year]

Education and training	[Please describe the whole study path done]

• Date (from – to)	[Start with the latest information and separate entries for each relevant course successfully attended]
• Name and type of organisation providing education and training	
Duration of the program of study	[Standard length of the program]
• Principal subjects/occupational skills covered	[Field(s) in which the degree is given (major)]
• Title of qualification awarded	
Final mark obtained	[If obtained, please state the final mark obtained and the rating scale used (min-max). If still to be obtained, please use this box to indicate the foreseen date for obtainment]. If no final mark is associated to the degree, indicate: "no mark given".

graduation thesis

Title	
Language	[the language used to draft the thesis]
Supervisor	
Thesis Summary	[summary - 1000 characters] [if useful for the evaluation, attach a selection of graphic slides of the CV]

publications and articles submitted	[Articles in journals and at scientific conferences, books, essays, published and award-winning competition projects, etc.] [Enclose as attachments the most significant (maximum 2)]

Author(s) and title	
Language	[the language of the publication]
Publication place	[specify the title of journal, conference or any other place of publication of the work]
Date of publication	[indicate if published, otherwise indicate "submitted"]

certifications

GRE	[indicate date and mark obtained]
GMAT	[indicate date and mark obtained]
Certifications of language knowledge	[indicate type of certification, date and mark obtained]

Work experience, stages, studies abroad

• Date (from – to)	[start with the latest information and list separately each relevant positions occupied]
• Name and address of firm/university	
• Type of business or sector	
• Type of employment	
• Main activities and responsibilities	

Personal skills and competences *Acquired in the course of life and career but not necessarily evidenced by formal certificates and diplomas.*	

Mother tongue	**[Specify mother tongue]**

Other language(s)

	[specify the language]
• reading	[Indicate level: excellent, good, elementary]
• writing	[Indicate level: excellent, good, elementary]
• speaking	[Indicate level: excellent, good, elementary]

Social skills and competences *Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (e.g. Culture and sports), etc.*	[description of these competences and indicate where they were acquired]

Organizational skills and competences *E.g. coordination and management of people, projects and budgets; at work, in voluntary work (e.g. culture and sports) and at home, etc.*	[description of these competences and indicate where they were acquired]

Technical skills and competences *With computers, specific kinds of equipment, machinery, etc.*	[description of these competences and indicate where they were acquired]

Artistic skills and competences *Music, writing, drawing etc.*	[description of these competences and indicate where they were acquired]

Other skills and competences *Competences not mentioned above.*	[description of these competences and indicate where they were acquired]

Additional information	[Enclose here any other information that may be relevant]

annexes		[List any items attached] [Mandatory attachments in the application: see indications above and the official call for positions]